

CLUB COMPLIANCE CERTIFICATION 2018-19



The Rotary Club of _____ is committed to creating and maintaining the safest possible environment for all participants in Rotary activities. It is the duty of all Rotarians, Rotarians' spouses, partners, and any other volunteers to safeguard to the best of their ability the welfare of and to prevent the physical, sexual, or emotional abuse of children and young people with whom they come into contact.

The Club certifies that it will adhere to the following procedures and practices, listed below:

PRE-ARRIVAL:

- Recruit, check background and references, visit potential host families (at least 2, preferably 3 with at least one emergency placement also available)
- Ensure that all host families are oriented before arrival of student
- Ensure that contacts are made with student and his or her family in preparation
- Assign Rotarian as counselor, and ensure their regular, documented contact with student

1st WEEK:

- Ensure student welcomed upon arrival
- Provide contact information to student, including:
 - o Host club Rotary counselor, Host club Youth Exchange chairperson, Host club president
 - o 2 non-Rotarian resource persons, one male, one female (school personnel are typical candidates)
 - o Local social service agencies for issues such as suicide prevention, rape counseling, etc.
- Ensure that student's visa and documents (e.g., DS-2019) and return airplane ticket are correct
- Ensure that student has sufficient funds for compulsory insurance and emergency fund (\$300 US)
- Open bank accounts (personal and emergency) and arrange for schooling

ONGOING:

- Ensure that student attends mandatory functions of District for exchange students, such as Orientation and District Conference and that student attends and participates in local Rotary meetings.**
- Stay in touch with host families to identify and respond to issues and problems as rapidly as possible**
- Ensure counselor meets regularly with student and maintains bi-weekly log in the "Counselor Contact Record" in WESSEX Database.**
- Ensure ALL Club, Host Family and related Volunteer Files are maintained in the WESSEX database.**

This undertaking is a requirement for participation in the Youth Exchange program operated by District 5230 and should this Rotary Club cease to be in compliance with said policies and procedures, then the permission of the District is immediately withdrawn for their participation in these programs.

Should permission be withdrawn because of non-compliance, any student being hosted by said Rotary Club will either be transferred to another club or be sent home with the appropriate notice and explanations to the sponsoring Rotary District. If there are costs involved with these events that are not normally associated with the exchange, these costs will be borne by the defaulting club.

SIGNATURES:

We, the President and Youth Exchange Officer for the Rotary Club of _____, being the persons responsible for youth exchange activities in our club, certify that each of the above marked statements is true and correct as of July 1, 2017 and thereafter.

President

(Print Name)
Club Youth Exchange Officer

(Signature)

(YYYY-MM-DD)

(Print Name)

(Signature)

(YYYY-MM-DD)